

# CAFETERIA PLAN ELECTION FORM

(Please clearly print all information)

Employer Name: TALMUDICAL ACADEMY OF BALTIMORE, INC Plan Year: 10/01/2017 – 9/30/2018

Participant Name: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Phone Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

New Hire \_\_\_\_\_ Open Enrollment \_\_\_\_\_ Change in Status \_\_\_\_\_ (please provide explanation below)

Status Change Reason \_\_\_\_\_

## FLEXIBLE SPENDING ACCOUNT (FSA) please choose correct number of pay periods

\*\*\*dental & vision expenses only\*\*\*

I elect to participate. Yes \_\_\_\_\_ No \_\_\_\_\_

(Not to exceed limit \$2600)

\$ \_\_\_\_\_ per pay x **20** pay periods = \$ \_\_\_\_\_ Annually (**do not round**)

\$ \_\_\_\_\_ per pay x **24** pay periods = \$ \_\_\_\_\_ Annually (**do not round**)

EMPLOYER MUST COMPLETE FOR MID  
YEAR ENROLLMENTS

Date of 1<sup>st</sup> deduction \_\_\_\_\_

Eligibility date \_\_\_\_\_

## DEPENDENT CARE ACCOUNT (DCAP) – Day Care Expenses please choose correct number of pay periods

I elect to participate. Yes \_\_\_\_\_ No \_\_\_\_\_

(Not to exceed \$5,000, or \$2,500 if married and filing separately)

\$ \_\_\_\_\_ per pay x **20** pay periods = \$ \_\_\_\_\_ Annually (**do not round**)

\$ \_\_\_\_\_ per pay x **24** pay periods = \$ \_\_\_\_\_ Annually (**do not round**)

I request that my periodic paychecks for the plan year be reduced on a pro rate, pre-tax basis by the sum of my medical reimbursement, dependent care, and health care premium to the plan, with such amount to be allocated among the benefits I selected above. I understand this election form cannot be revoked or changed during the plan year unless there is a qualified change in status as defined in the Summary Plan Description (SPD). I certify that I will only claim reimbursement for eligible expenses for myself and/or qualified dependents as defined in the SPD. I further certify that these expenses will not be reimbursed under any other benefit plan. I understand any unused dollars remaining in my account(s) at the end of the plan year will be forfeited. I have examined this agreement and to the best of my knowledge, it is true, correct and complete.

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

**Complete and return to your benefits coordinator.**

# Base<sup>®</sup>

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Entered  Filed

By: \_\_\_\_\_ Date: \_\_\_\_\_